

Reference Number: FOIAH2425/173
From: Private Individual
Date: 25 June 2024
Subject: RPA Processes

Q1 Do you currently use RPA? Yes / No
If No, are you planning to? Yes / No
If Yes, please answer all following questions

A1 Yes

Q2 What solution(s) do you use? Please list all in use.
e.g. Blue Prism, Automation Anywhere, UiPath, Power Automate

A2 Blue Prism

Q3 Main RPA Contact within the Organisation Name, Title and Email address

A3 Sarah Leo - Head of Research Operations, automationsolutions@alderhey.nhs.uk

Q4 Are Automations Developed in-house or via external provider, if so whom.
Yes / No / Names of providers

A4 In house

Q5 Please Provide the following details for all automations you have (Live, being developed or decommissioned):
Dept/Title/Desc for each process please
Department - E.g. Finance
Title - E.g. Invoice Processing
Brief Description - E.g. Takes PDF invoices from supplier and adds into Powergate.

A5

- Outpatients - eReferrals/referrals - logging of referrals into Electronic Patient Record (EPR)
- Outpatients - EDYS 1st Appointment Booking - offers first appointments to families and books appointment into EPR.
- Health Records - Upload external scanned documents to Image Now
- HR - Processing of staff information into ESR - Contract Hours Change; Contract Session Change; Terminations; Adoption/Maternity Leave>Returns.
- HR - notifications by email - Pay Progression, Professional Registration
- Finance - Transactional Reporting - pulling reports from ORACLE NEP; Goods Receipting - pulling report from ORACLE NEP to send email notification to receipt goods purchased

Q6 Are you intending to expand the use of RPA in future, if so into which areas? E.g. HR, Outpatients etc

A6 Finance, Outpatients, HR

Q7 Have you already shared automations with another trust? Yes / No
If yes, which organisations Name of Organisation(s)

A7 Yes - Mid Cheshire NHS Foundation Trust

Q8 Are you happy for this to be shared with other NHS Trusts on request (information will not be shared outside the NHS) Yes / No

A8 Yes