

Reference Number: FOIAH2324/609
From: Private Individual
Date: 31 January 2024
Subject: Use of printers

Q1 Does your organisation have a Manage Print Strategy?

A1 No

Q2 Does the Trust have a Digital Strategy?

A2 Yes

Q3 What IT projects over the last few years have had a focus or a main objective of reducing Carbon Footprint?

A3 Network equipment refresh, and printer utilisation

Q4 How many single function printers does The Trust have

A4 Four

Q5 What brand are they?

A5 Lexmark

Q6 How many MFDs / photocopiers does The Trust have what brand are they? (Multi Function Devices)

A6 84 Lexmark MFDs

Q7 What print contracts are in place?

A7 Contract with Lexmark

Q8 When did the print contracts start / end?

A8 Start date: 2020
End date: 2025

Q9 Is there any option to extend this contract?

A9 Yes

- Q10 Was this procured using a Gvt framework, if so which one?
- A10 No
- Q11 What digitation projects have happened / are planned to reduce print?
- A11 [HIMSS Level 7 and Global Digital Exemplar Programme](#)
- Q12 Approximately how much does the Trust spend Annually on Print?
- A12 £90k
- Q13 Approximately how many pages does the Trust print annually?
- A13 5,111,424
- Q14 Does The Trust use a print management solution to assist with controlling print volumes and costs? If so which one?
- A14 [SafeQ](#)
- Q15 Who is responsible for IT at The Trust?
- A15 [Kate Warriner, Chief Digital Information Officer](#)
- Q16 Who is responsible for print at The Trust?
- A16 [Digital Department](#)
- Q17 Who is responsible for The Trusts Carbon Reduction initiatives?
- A17 [Rachel Lea – Deputy Director of Finance](#)
- Q18 Has The Trust ever been awarded / recognised for digital innovation?
- A18 Yes
- Q19 How many IT Systems is the Trust accessing via 'The Cloud'?
- A19 20
- Q20 How Many data centres is the Trust currently using?
- A20 Two
- Q21 What is the current Server Operating System used at the Trust?
- A21 Windows

Q22 Can staff members print from various devices using a 'Follow me' type solution?

A22 Yes

Q23 How are print jobs currently released from the printer (Card, Pin etc)?

Q23 Card

Q24 Currently how does the Trust report on printing?

A24 Online portal viewed by Digital managers

Q25 Currently does the Trust cross charge internally for print?

A25 No

Q26 Which department holds the Trust print budget?

A26 Digital Department