

Reference Number: FOIAH2425/099
From: Private Individual
Date: 15 May 2024
Subject: Working with Relatives

Please provide the following information for the period of 1/4/2019 - 31/3/2024 year by year, financial, across all Alder Hey Sites: -

- Q1 Trust approved and ratified Working relatives' policy, please provide a copy.
- A1 [The Trust does not have a Working Relatives Policy.](#)
- Q2 Number of relatives working across all Alder Hey sites, including employees, NHSP and agency staff.
- A2 [Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data.](#)
- Q3 The relationship between relatives identified , ie husband, wife, brother, sister etc inclusive of employees, NHSP and agency staff
- A3 [As per A2.](#)
- Q4 Departments and division identified relatives work
- A4 [As per A2.](#)
- Q5 Managerial structure of identified relatives working in the same department, ie does a relative manage a relative, inclusive of employees, NHSP and agency staff.
- A5 [As per A2.](#)
- Q6 How many declarations of interest have been submitted.
- A6 [There have been 10 declarations relating to relatives working together since 2019.](#)
- Q7 Have all identified relatives submitted declaration of interest
- A7 [As per A6.](#)
- Q8 How many of these identified relative working relationships have HR/recruitment approved.
- A8 [It is the responsibility of the individual's Line Manager to address the declared working relationship and decide if any action needs to be taken.](#)
- Q9 What training is in place for Managers for working with relatives, ie, communicating the need to staff to complete declarations of interest.

- A9 There is no formal training for managers working with relatives. All staff are reminded, via email, on an annual basis to declare any personal relationships at work as part of the Trust's declaration of interest process.
- Q10 What Training is in place for Managers re recruitment via NHSP/agency in respect of relatives by the Trust
- A10 No formal training is in place for Managers re recruitment via NHSP/agency in respect of relatives by the Trust