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| **Reference Number:** | FOIAH2324/462 |
| **From:** | Private Individual |
| **Date:** | 22 November 2023 |
| **Subject:** | Rostering utilisation |

**Q1**  Please provide the rostering solution used for the below staffing groups. Where more than one supplier is used for each staff group, please provide the name of each supplier.
- Medical & Dental
- Nursing & Health Care Assistants
- Scientific, Therapeutic & Technical Staff including of Allied Health Professionals
- Administration and Estates

**A1**  All non-medical & Dental - Allocate via Softcat
Medical & Dental- CLWRota and DRS (Doctors Rostering System)

**Q2**  Please list below the staffing groups where e-rostering is currently live and being used?

**A2**
- Nursing & HCA
- Scientific
- Therapeutic & Technical Staff including of Allied Health Professionals
- Administration and Estates & some medical & Dental

**Q3**  Please tick the below Medical Specialities that are currently rostered on the system-
- General Medicine
- General Surgery
- Anaesthetics
- Obstetrics and Gynaecology

**A3**
- General Medicine - Yes DRS
- General Surgery- No
- Anaesthetics - Yes CLW
- Obstetrics - Information not held - Alder Hey Children's NHS Foundation Trust is a specialist children's hospital and does not provide this service.
- Gynaecology - No

**Q4**  What percentage of workforce are rostered on the system? Please list the percentages by the staffing groups listed below-
- Medical & Dental
- Nursing & Health Care Assistants
- Scientific, Therapeutic & Technical Staff including of Allied Health Professionals
- Administration and Estates

**A4**
- Add Prof Scientific and Technic – 94%
- Additional Clinical Services – 98%
- Administrative and Clerical – 86%

- Allied Health Professionals – 95%
- Estates and Ancillary – 97%
- Healthcare Scientists – 98%
- Nursing and Midwifery Registered – 96%
- Junior Doctors – 41.5%
- Consultants and SAS Doctors – 0%

Q5    What is the contract start date for your rostering supplier/suppliers? Please list the name of the supplier and contract start date.

A5    Allocate via Softcat - 09/11/2020

Q6    What is the contract end date for your rostering supplier/suppliers? Please list the name of the supplier and contract end date.

A6    Allocate via Softcat - 08/11/2028

Q7    What was the annual cost of your rostering supplier/ suppliers for the financial year 22/23 (April 2022 - March 2023)?

A7    Allocate via Softcat - £131,162.00

Q8    Are there any exit costs incurred for changing rostering supplier/ suppliers? If yes, please state the exit cost for each supplier

A8    No

Q9    Did the organisation use a framework to procure your rostering supplier/ suppliers? Please state the name of the supplier and framework it was procured from.

A9    Allocate via Softcat - Health Trust Europe

Q10    From the table below please indicate which interfaces are being used and at what frequency?

A10

| Interface | In/Out | Daily | Weekly | Monthly | Ad Hoc |
|---|---|---|---|---|---|
| ESR Generic Attendance Inbound Interface | Out | No | No | Yes | No |
| ESR Generic Absence Inbound Interface | Out | No | No | Yes | No |
| ESR Generic Outbound Interface | In | No | No | No | No |
| E-Job Planning | In/Out | No | No | No | No |
| Junior Doctors | In/Out | No | No | No | No |
| Staffbank / Agency | In/Out | No | No | No | No |
| Identity Provider Servers | In/Out | No | No | No | No |

Q11    Please provide the name of the organisations GOSWH (Guardian of safe working hours)

A11    Neisha Dunbar-Creasey

Q12    Please provide the name of the organisations Lead Registrar

A12      Information not held – no such role within the Trust.

Q13      Please provide the name of the organisations Medical Education Director

A13      Clare Halfhide

Q14      Please provide the name of the chair of the Junior Doctors forum

A14      Neisha Dunbar-Creasey