

**Reference Number:** FOIAH2324/381  
**From:** Private Individual  
**Date:** 13 October 2023  
**Subject:** Details of the Trust's workforce planning

- Q1 Please provide details of any e-job planning systems or community scheduling systems you have in place and contract end dates with suppliers
- Locum
  - Nurse
  - Allied Health Professional
  - Non-Medical Non-Clinical
- A1
- Job planning information for Locums is managed via L2P e-job planning system and the contract end date is 31/12/2026.
  - Information not held - No e-job planning systems for Nurses.
  - Information not held - No e-job planning systems for AHP's.
  - Information not held - No e-job planning systems for NMNC staff.
- Q2 Please advise what arrangements are in place for workforce planning
- Locum
  - Nurse
  - AHP
  - NMNC
- A2 For each job role workforce planning is undertaken divisionally or through their service area on an ad-hoc basis. However, for Nurses we have an annual staffing review which is a national standard; we have a bespoke nursing workforce team that provides and delivers on recruitment, retention and workforce reviews, and skill mix.
- Q3 What is currently in place to support development of Bank workers – e.g. Care certificate training, additional clinical and non-clinical training?
- Locum
  - Nurse
  - AHP
  - NMNC
- A3
- Information not held - The Trust does not use Bank for Locums.
  - Information not held - Nothing currently in place.
  - Information not held - We do not use bank staff for AHP.
  - Information not held - Nothing currently in place.