

**Reference Number:** FOI202223/318  
**From:** Private Individual  
**Date:** 26 September 2022  
**Subject:** Contract and supplier information for software used to manage corporate property/assets, ownerships and occupations, lease agreements and facilities management

I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:

**Q1** If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?

**A1** MICAD is the current provider, this is also the name of the software.

**Q2** What is the start date and duration of the contract(s)?

**A2** 1st March 2022 to 28th February 2027

**Q3** Is there an extension clause in the contract(s) and, if so, the duration of the extension?

**A3** A further three year extension

**Q4** Has a decision been made yet on whether the contract(s) will be extended or renewed?

**A4** No, the contract has only just been taken out

**Q5** What is the annual value of the contract(s)?

**A5** A one off payment plus £5,000.00 a year maintenance

**Q6** What is the total contract value of each contract?

**A6** £60,000.00

**Q7** How was the contract(s) procured, e.g., framework/tender?

**A7** Upgrade to original contract – Framework

**Q8** Who is the senior officer responsible for these systems?

**A8** Jean Hutfield, Compliance, Risk and Contracts Manager – Trust Estate Staff Manager