

Reference Number: FOI202223/273
From: Commercial
Date: 01 September 2022
Subject: Volumes of Post, Software used in Post Room, Scanners used and contacts details for department

- Q1 How many inpatients, outpatient and waiting list patients in total is your trust currently responsible for?
- A1 24,500 including Referral to Treatment (RTT) Open Pathways for Inpatients and Outpatients
- Q2 How many letters are received by the trust on an annual basis?
- A2 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data.
- Q3 Does your print and post room currently scan and distribute inbound communications (i.e., physical letters received by the trust)?
- A3 No
- Q4 What make of Scanner do you use?
- a. Kodak Yes/No
 - b. Fujitsu Yes/No
 - c. MFD – Copier Yes /No
 - d. Other (please specify)
- A4 a-d: Not applicable, as per A3 above
- Q5 Do you have scanning software or extraction software linked to your scanner to help identify and categorise your inbound communications?
- a. If yes, who supplies your service?
 - b. How many images do you validate?
 - c. What is the cost of each image communication
- A5 No
a-c: not applicable