

Reference Number: FOI202223/212
From: Other
Date: 03 August 2022
Subject: Freedom of Information - software used, number of requests and number of staff members

Q1 What do you use to log Freedom of Information (FOIs) requests – i.e. Excel, Datix, etc.?

A1 Excel

Q2 Approximately how many FOI requests do you receive in a year?

A2 594 received between 01/06/21 and 30/06/22

Q3 How many members of staff do you have on your FOI team?

A3 Information not held - The Trust does not have a dedicated 'FOI' team. FOI forms part of the responsibilities of our IG Team who support various IG activities including FOI. Our IG Team currently has 3 operational staff involved in processing FOI requests. However, this is not full time dedicated to FOI.