

**Reference Number:** FOIAH2324/049  
**From:** Private Individual  
**Date:** 27 April 2023  
**Subject:** Printing service

Q1 How many employees do you have?

A1 We currently have 4229 staff

Q2 How many printers (A4, A3 single function or multi-function) do you have

A2 84 printers, all multi-function and a mix of A4 +A3

Q3 How many print servers do you have?

A3 Three

Q4 Do you use any print management software (Equitrac, SafeQ, PaperCut, PrinterLogic etc)?

A4 No

Q5 If so, which do you use?

A5 Not applicable, as per A4 above

Q6 Who supplies your printers and print management software?

A6 Lexmark

Q7 What is the job title of the person responsible for printers within your organization?

A7 IT Technical Team Manager